



Crystal Lean Solutions

**Training**  
Academy

# Project Portfolio Management



# Project Portfolio Management

<b>DURATION:</b>	1 Day
<b>ACCREDITATION:</b>	Crystal Lean Solutions
<b>COURSE CODE:</b>	1050

## **AIM:**

The aim of the Project Portfolio Management programme is to provide participants with the skills to effectively select, prioritise, and manage a portfolio of projects aligned with organisational strategy to maximise value and optimise resource use.

## **OBJECTIVES:**

At the end of the course, learners will be able to:

- ✿ Understand the principles and benefits of project portfolio management.
- ✿ Develop criteria for project evaluation and prioritisation.
- ✿ Align projects with strategic goals and resource capacity.
- ✿ Monitor portfolio performance and manage risks.
- ✿ Improve decision-making and governance across the project

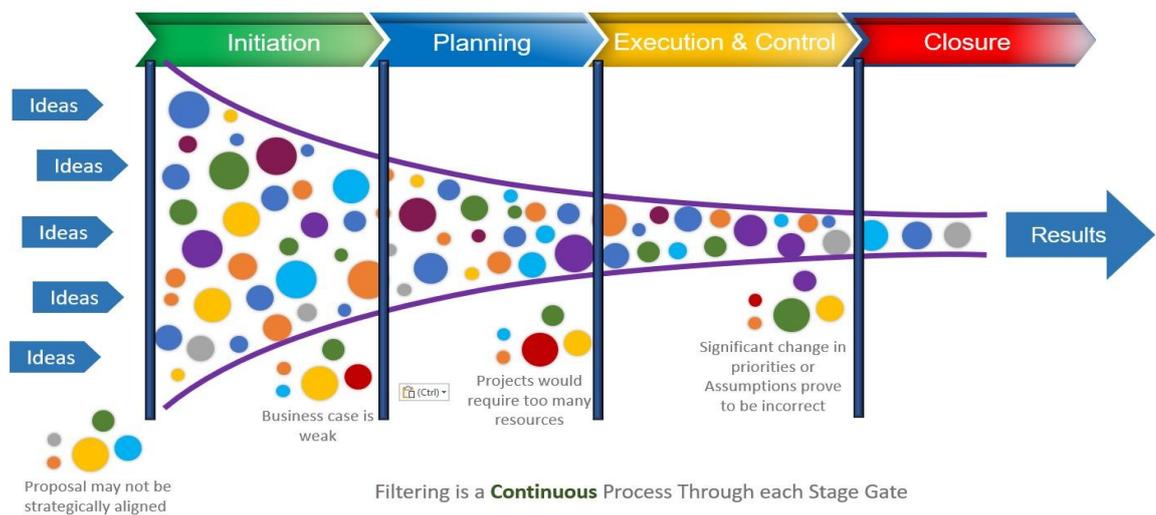
## **THIS PROGRAMME IS FOR:**

The Project Portfolio Management programme is designed for professionals responsible for managing multiple projects or portfolios, including but not limited to:

- ✿ Portfolio and Programme Managers
- ✿ Project Managers
- ✿ PMO Staff
- ✿ Senior Leaders and Decision Makers
- ✿ Operations and Strategy Professionals

## PROGRAMME CONTENT:

- ✿ Introduction to Project Management and Project Portfolio Management
- ✿ Benefits of a Project Portfolio Management Process to deliver strategic objectives
- ✿ Comparison of Projects, Programs and Portfolio Management
- ✿ Project Management Office (PMO) and Key Roles within the Structure
- ✿ Roles and Responsibilities of a Leadership in Portfolio Management
- ✿ The Project Portfolio Management Process
- ✿ Prioritisation Criteria for Projects



- ✿ The Ideation Phase
- ✿ Workshop – Application of the Ideation template
- ✿ Workshop – Review and Approval of the Ideation template idea during review process
- ✿ Review levels for Project Type; Level 1, 2 and 3 reviews
- ✿ Resource Allocation Process
- ✿ Resource Management Review template
- ✿ Workshop – Utilisation of the Resource Management Template
- ✿ Decision Making around Resourcing
- ✿ Alignment of the Project Portfolio Review Process with Resource Management and the Project Review Process
- ✿ Summary and Close

<b>ASSESSMENT:</b>	Not Applicable
<b>GRADING:</b>	Not Applicable
<b>PROGRAMME DELIVERY:</b>	Online or Classroom with a trainer
<b>TOTAL DURATION OF THE PROGRAMME INCLUDES:</b>	1 Day
<b>CERTIFICATION CRITERIA:</b>	N/A
<b>CERTIFICATION BODY:</b>	Crystal Lean Solutions
<b>RECOGNITION OF PRIOR LEARNING (RPL):</b>	None
<b>PRE-REQUISITE:</b>	None

### **OTHER COURSES OF INTEREST FROM THE CLS TRAINING ACADEMY:**



- ✿ A3 Problem Solving
- ✿ Human Error Problem Solving
- ✿ Professional Diploma in Leadership
- ✿ Effective Presentation Skills
- ✿ Team Dynamics
- ✿ Lean Six Sigma Yellow Belt
- ✿ Lean Six Sigma Green Belt