

Rapid Problem Solving Template

Date Raised	Problem (What, When, Where, Impact)	Investigation	Cause(s) (Direct Contributing & Root)	Countermeasure(s) (Prevent, Minimise, Detect)	Action Owner	Target Date	Status	Effective (Y/N)

Fishbone Diagram

Cause

- Man
- Methods
- Machines
- Material
- Measurement System
- Mother Nature

Problem

5 Why Analysis

Cause Description

WHY?

WHY?

WHY?

WHY?

WHY?